

Terms & Conditions

COMPLETION TIMES

Each of our services has its' own completion time determined by the amount of work involved, the length of time required to process materials and also to maintain a guaranteed service at fixed prices for all our clients. However, we recognise that a faster turnaround is on occasion required. To meet this need we are, depending on current workload and prevailing time, able to offer an EXPRESS SERVICE at NO EXTRA CHARGE during the normal working day, Evening or weekend working may incur overtime charges at £60 per hour for digital. Weekend working will also bear a minimum charge of 4 hours.

NOTE: ALL SERVICE TIMES ARE "IN LAB" AND DO NOT INCLUDE COLLECTION OR DELIVERY TIME.

DELIVERY

Deliveries can be arranged with varying costs depending on time of delivery

ORDERS

We require a Purchase Order with each job together with written instructions. We cannot accept any responsibility for verbal orders whether placed in person or over the telephone that may be wrongly interpreted.

PAYMENT

Payment must be made in full, prior to or on collection of work, unless an approved credit account has been arranged. At the date of publication of this list, no credit/charge cards are accepted.

ACCOUNT FACILITIES

A monthly credit account may be opened upon receipt of satisfactory Trade and Bank references. Due to the high administration costs associated with an account, a minimum charge of £15 will be made on a single account invoice. All payments are required by the end of the month following the month of invoice. The Company reserves the right to add a service charge of 5% per month to overdue accounts.

LIABILITY

Photographic materials are accepted for processing, printing, copying or mounting on the basis that their value does not exceed the current retail price of the material. Liability for loss or damage - however caused - is limited to the replacement of such material only. Should the materials have an intrinsic value greater than that of the material itself, we advise you to arrange insurance cover accordingly.

COPYRIGHT

We would refer our clients to the 1988 Copyright and Patents Act. Any violations of that Act or any action brought by a third party, is solely the liability of the client placing the order.

All orders are undertaken on the condition that the client accepts our terms of business. We reserve the right to alter our prices or terms without prior notice.



Allied Photolabs

Allied House

Bay Tree Avenue

Kingston Road

Leatherhead

Surrey KT22 7UE

Telephone 01372 379933

Facsimile 01372 372867

email sales@alliedphotolabs.com

www.alliedphotolabs.com